

DON'T FORGET—A CHECKLIST OF SUPPLIES TO BRING TO THE FIELD

Jennifer Tobin, University of Colorado Boulder

Lori Peek, University of Colorado Boulder

Depending on discipline and methodological approach, there are a variety of tools and supplies that researchers must bring into the field to collect data. Using a checklist helps researchers and research teams stay better organized and avoid forgetting valuable supplies that may not be accessible once in the field. The following is a list of general supplies that are needed for research involving human subjects. Please note that technical tools and instruments not included here may also be added to the list given the specific focus of the research.

Technology	Documents	Research Supplies	Personal Items	Team Supplies
Tablet	Project Descriptions	Gift Cards or Other Incentives	Wallet (coins, cash, credit cards)	List of Names, Emails, and Phone Numbers for all Team Members
Smartphone	Recruitment Flyers	Pens/Pencils	Photo Identification	Safety Vests
Laptop Computer	Consent Forms (enough to have signed and to leave with participants)	Notebooks	Name Badge	Hard Hats
Wall Chargers	Photo/Video Release Forms	Directions to Research Sites	Business Cards	Car Magnets
Country-Specific Plug Adaptors	Interview Guides	Daily Scheduling Spreadsheet	Logoeed Clothing	First-Aid Kit
Battery Packs or Solar Chargers	Survey Questionnaires	Paper Maps for Navigational Purposes	Comfortable Clothing and Sneakers	
Audio Recorders (with extra batteries)	Demographic Forms	Durable, Waterproof Tote Bag to Carry Supplies	Water Bottle/Water/Nutritious Snacks	
Camera (GIS enabled)	Link to a Cloud-Based Shared Drive (to access documents from in the field)		Gum/Mints	
			Daily Medications	
			Portable Water Filter	
			Camping Equipment	

Suggested Citation: Tobin, J. & Peek, L. (2020). Don't Forget—A Checklist of Supplies to Bring to the Field. CONVERGE Extreme Events Research Check Sheets Series. DesignSafe-CI. <https://doi.org/10.17603/ds2-v4td-0x78>.