University of Colorado **Boulder**

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Course: SOCY 1001 - Introduction to Sociology
Description: 3 credits, undergraduate level course
Instructor: Lori Peek, PhD, Professor, Department of Sociology, Director, Natural Hazards Center, University of Colorado Boulder
Email: Lori.Peek@colorado.edu
Session: Fall 2022
Due: Varies

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PANDEMIC DIARIES PROJECT

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OVERVIEW:

I believe the best way to learn sociology is to do sociology. As such, this semester we will engage in a Pandemic Diaries Project. This will involve the entire class in research aimed at understanding how the pandemic has affected the generation of young adults born in 1995 or later. Most of the students in this class are part of this generation, so you will be writing about your own experiences as well as learning about those of your peers. Specifically, you will receive training in the ethical conduct of research, collect and analyze data, and write a final essay for this project.* All students should complete and submit **3 out of the 5** following homework assignments:

☐ **Homework 1 - Your Pandemic Story Through a Sociological Lens (10 pts)**

☐ **Homework 2 - Institutional Review Board (IRB) CITI Training for Research (10 pts)**

☐ **Homework 3 - Pandemic Diaries Interview Sample (10 pts)**

☐ **Homework 4 - Pandemic Diaries Interview Preparation and Interview Guide Questions (10 pts)**

☐ **Homework 5 - CONVERGE Broader Ethical Considerations for Hazards and Disaster Researchers Training Module (10 pts)**

EVALUATION:

You have the opportunity to earn up to 30 points if you submit 3 out of 5 possible homework assignments. The 3 highest scores of the 5 possible homework assignments will be counted toward your final course grade. Your 2 lowest scores will be dropped. Each individual homework assignment is due via Canvas by 11:00 p.m. on the Thursday indicated in the course schedule in this syllabus and on Canvas. Up to 10 points will be awarded for each homework that is completed and submitted by the deadline. Please note that each assignment has its own evaluation criteria inlcuded with the instructions.

*Due to space considerations, all the associated assignments were not included in this contribution to the CONVERGE Assignment Bank. Those who are interested in learning more about the complete project should contact Dr. Peek at Lori.Peek@colorado.edu.

1   CONVERGE TRAINING MODULES I SAMPLE ASSIGNMENT

CONVERGE I **Natural Hazards Center** I **CU Boulder**
483 UCB I Boulder, CO 80309-0483 I (303) 735-5844
converge@colorado.edu I hazards.colorado.edu

ASSIGNMENT DETAILS:

» **Homework 2 - Institutional Review Board (IRB) CITI Training for Research (10 pts)**

- **Overview:** This second homework assignment asks you to complete an online training required of all researchers at the University of Colorado Boulder who are engaged in human subjects research. After you have completed the training, you will need to download your certificate so you can upload it to Canvas. Please note that it may take you between 1 to 5 hours to complete this training, depending on how quickly you read and process information.

- **Submission Requirements:** This homework assignment is due by no later than **11:00 p.m. on Thursday, September 8, 2022 via Canvas > Assignments > Homework 2 folder.**
  - * The IRB certificate must be submitted as a Microsoft Word (.doc or .docx) or Adobe PDF (.pdf) file.
  - * Note that .pages files will not be accepted as they are not accessible on non-Apple devices.
  - * Emailed assignments will not be accepted under any circumstance.
  - * Leave yourself ample time to ensure that you can upload your homework to Canvas before the deadline and in the proper format.

- **Evaluation:** Students who complete the required training and upload their certificate of completion on time will receive 10 points for this homework assignment.

- **Policy on Late Homework:** Ten percent (1 pt.) will be deducted per day for late homework assignments beginning at 11:01 p.m. on September 8. Late Homework 2 assignments will be accepted through September 13 at 11:00 p.m. No Homework 2 submissions will be accepted after this time and date.

- **Instructions:**
  - ☐ **Step One - Log In:**
    - **Go to:** https://citiprogram.org.
    - **Log in.** You have 2 options on this site:
      - * Log in – use your CITI credentials for access, OR
      - * Log in Through My Institution – use your CU Login Name and IdentiKey Password for Single Sign On (SSO) access. (Do not use the Register option, your account is already in the system.)

☐ **Step Two - Verify Or Add A Course:**
- After you login, the screen will refresh to the Main Menu.
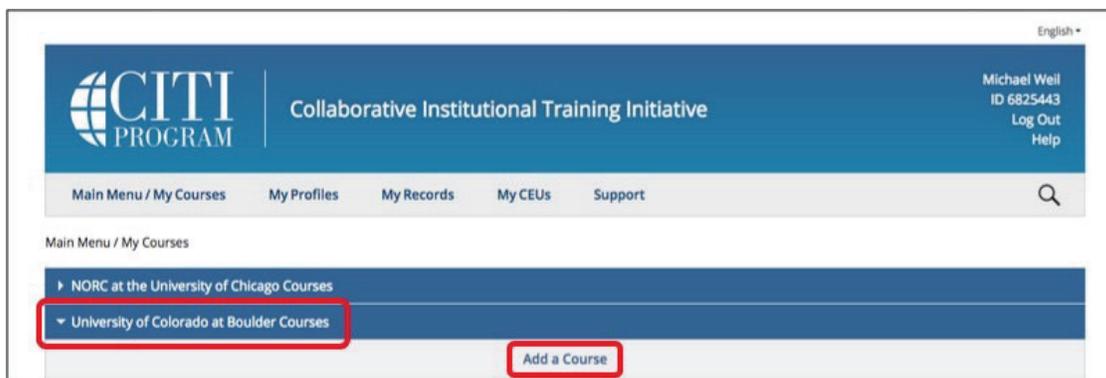- Click on **University of Colorado at Boulder Courses**.
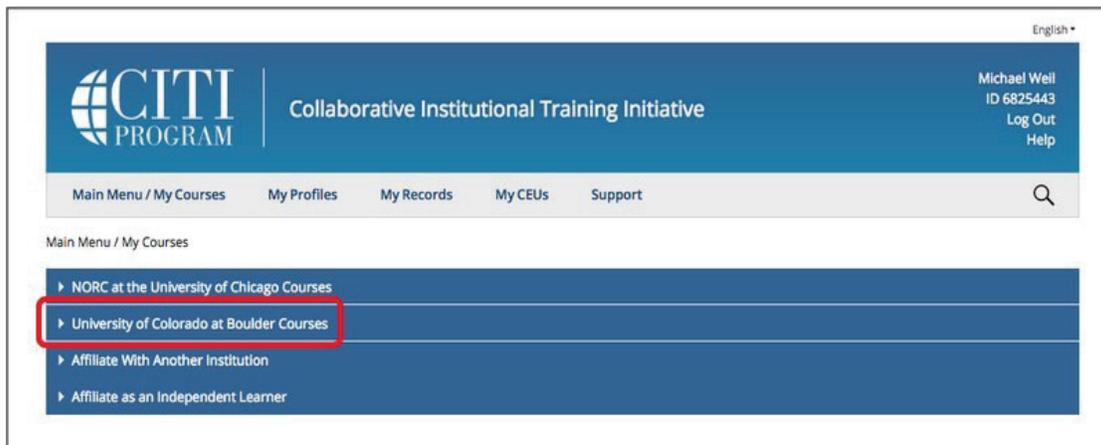
- Verify that the listed course is the one for **Social Behavioral Research Investigators and Key Personnel course**. Please ensure that you do NOT select the **Biomedical Research Investigators and Key Personnel course**.

*If the following course is not listed, you will need to add a course (see below).* * *

▼ University of Colorado at Boulder Courses			
Course ❔	Status ❔	Completion Record ❔	Survey ❔
Social Behavioral Research Investigators and Key Personnel	Incomplete	Not Earned	

* ***Adding a Course:***
  1. Click **University of Colorado at Boulder Courses**. Then click **Add a Course**.

  2. Select **Human Research for the IRB** then click **Next.**
  3. Select **Social Behavioral Research Investigators and Key Personnel** then click **Next.** – The course will appear under University of Colorado at Boulder Courses on the Main Menu.
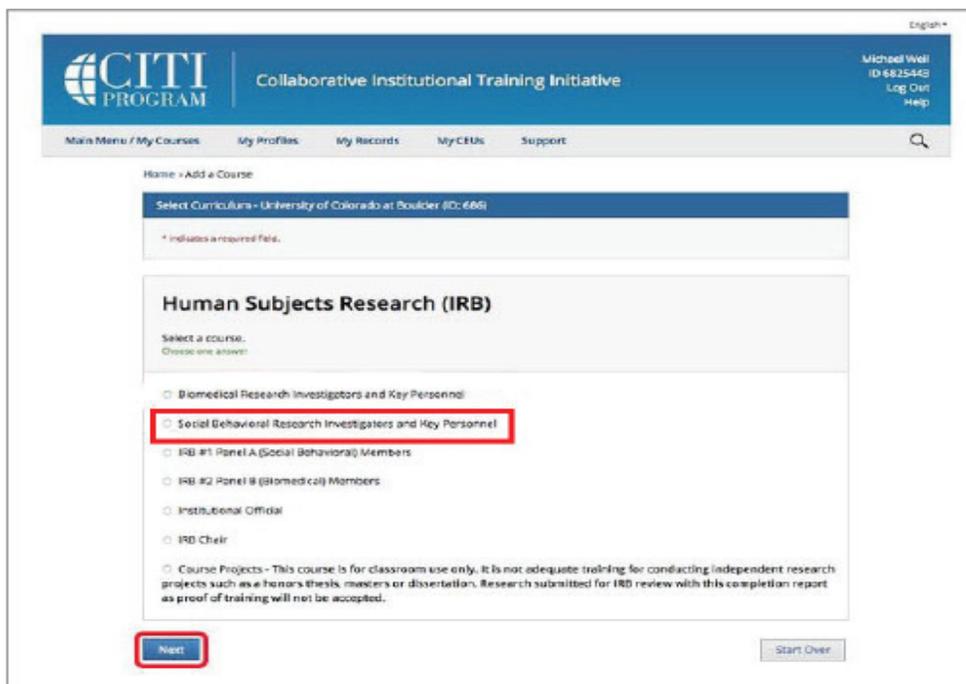
☐ **Step Three - Complete the Course**
- On the Main Menu, all of your affiliated institutions are listed.
- From the dropdown under **University of Colorado at Boulder Courses**, complete the modules for the **Social Behavioral Research Investigators and Key Personnel** course.
- To complete a course, click the course title in the Course column from the table in the dropdown. – Modules may vary based on institutional requirements.
- When the course is completed, you will receive a verification email from CITI.

☐ **Step Four - Print Completion Report:**
- Return to the Main Menu when finished and select **University of Colorado at Boulder Courses**.
- From the table in the dropdown, click **View-Print-Share** under the **Completion Record** column. – Use your printer settings to create a PDF or print a hard copy that you can then upload to Canvas a .doc, .docx, or PDF file as indicated on page 1 of this assignment.

☐ **Step Five - Upload Completion Report to Canvas:**
  - Please follow the steps and adhere to the guidelines above to upload your CITI completion report by no later than the assigned deadline.

» **Homework 5 - CONVERGE Broader Ethical Considerations for Hazards and Disaster Researchers Training Module (10 pts)**

- **Overview:** This homework assignment requires you to complete an online training module focused on the broader ethical considerations of hazards and disaster research. After you have completed the training, you will need to download your certificate so you can upload it to Canvas. Please follow the detailed steps outlined below. It will likely take you 1 to 2 hours to finish the training module and 10 question quiz, depending on how quickly you read and process information. Please plan accordingly so that you can submit on time.

- **Submission Requirements:** This homework assignment is due by no later than **11:00 p.m. on Thursday, October 6, 2022 via Canvas > Assignments > Homework 5 folder.**

  * The CONVERGE Training Module certificate must be submitted as a Microsoft Word (.doc or .docx) or Adobe PDF (.pdf) file.
  * Note that .pages files will not be accepted as they are not accessible on non-Apple devices.
  * Emailed assignments will not be accepted under any circumstance.
  * Leave yourself ample time to ensure that you can upload your homework to Canvas before the deadline and in the proper format.

- **Evaluation:** Students who complete the required training module and upload their certificate of completion on time will receive 10 points for this homework assignment.

- **Policy on Late Homework:** Ten percent (1 pt.) will be deducted per day for late homework assignments beginning at 11:01 p.m. on October 6. Late Homework 5 assignments will be accepted through October 11 at 11:00 p.m. No Homework 5 submissions will be accepted after this time and date.

- **Instructions:**
  ☐ Go to the [CONVERGE website](#).
  ☐ Click on 'Resources' and select 'Training Modules'.
  ☐ Find the 'Broader Ethical Considerations Module' and click 'Register'.
  ☐ Complete the registration questions and log in.
  ☐ Find the 'Broader Ethical Considerations' training module and select 'view module'.
  ☐ Select the 'start module' button at the bottom of the page and complete the module
  ☐ At the close of the module, you will have the opportunity to take a 10-question quiz and receive a certificate of completion that you will need to submit in order to receive credit for this assignment. You must get 8 out of 10 questions correct to receive the certificate, and you may retake the quiz as many times as needed.
  ☐ Once you have completed the assessment, select 'Print Your Certificate' to download a PDF copy of your certificate of completion.
  ☐ Upload your certificate of completion to the link provided in Canvas and as detailed above.