#### How to access the Social Science Extreme Events Research (SSEER) Slack channel



Slack is an online communications platform designed to promote collaboration and teamwork. Within a Slack workspace, users can direct message or join channels (group conversations focused on specific topics).

In order to access the SSEER Slack channel, you must first create a NSF-NHERI DesignSafe-CI account and join the DesignSafe-CI Slack workspace. Please follow these steps:

#### Step 1. Register for a DesignSafe-CI Account

First, you must register for a DesignSafe-CI account by using a web browser to visit the website: <u>https://www.designsafe-ci.org/</u>. Click the "Register" button at the top right of the website and enter your details.

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## Step 2. Receive an Invitation, Confirm, and Register on Slack

Once you have registered for a DesignSafe-CI account, the DesignSafe-CI Slack workspace administrator will send you an email inviting you to join the Slack workspace. This is a manual operation performed by a human, so please note that it is not immediate. It is possible that if you sign up on a weekend or overnight that your invitation will arrive the next business day. You will receive this invitation to join Slack by email. Click the "Join Now" button to launch a new webpage where you can register for Slack. Once you have registered, Slack will take you directly to the DesignSafe-CI Slack workspace and walk you through a step-by-step tutorial on how to use it.

## Step 3. Sign into DesignSafe-CI Slack workspace

In order to access the DesignSafe-CI Slack workspace in the future, please use a web browser to visit the website: <u>https://designsafe-ci.slack.com/</u>. You will see the following picture. Use your email address and password previously inputted to log in to the DesignSafe-CI Slack workspace.

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	Enter your email address and password.	
	password	
	Sign in	
	Remember me	
	Forgot password? • Forgot which email you used?	
	Don't have an account on this workspace yet?	
	Contact the workspace administrator for an invitation	
	Trying to create a workspace? Create a new workspace	

Alternatively, you can access Slack workspaces by downloading the desktop or mobile apps (see links in additional guidance below). If you already have Slack downloaded on your desktop or mobile device, you can add the DesignSafe-CI Slack workspace by pressing the + sign on the left-hand side of your application under existing workspaces. Select "Sign in to another workspace" from the menu. Enter the DesignSafe-CI Slack URL: <u>https://designsafe-ci.slack.com</u>. You will then be prompted to log in. Use your email address and password created in Step 2 to log in to the DesignSafe-CI Slack workspace.

## Step 4. Access the SSEER Slack channel

Remember that the SSEER Slack channel is built within the DesignSafe-CI Slack workspace.

<u>Step 4.1:</u> Once you have logged into the DesignSafe-CI Slack workspace, you will see the following picture. Please click on "Channels" in the menu on the left.



<u>Step 4.2:</u> Once you click on "Channels," you will be able to browse the available channels, as shown in the picture below. In order to locate the SSEER channel, please type "sseer-community" in the search box. The SSEER channel's information will appear, as shown in the red box. Click the "sseer-community" channel in order to enter the channel.

<u>Step 4.3</u>: You can also join, or be invited to join, other channels. DesignSafe has become an exceptionally important communication tool during times of disaster. Researchers are using Slack to rapidly share information, photos, geolocation information, and other resources via DesignSafe and their Slack communication channels.

## **Additional Guidance**

#### For more help getting started in Slack, please visit the website:

https://get.slack.help/hc/en-us/articles/218080037-Getting-started-for-new-members

# For a demo on how to use Slack, please visit the website:

https://slackdemo.com/

For more information on the DesignSafe-CI Slack workspace, please visit the website: <a href="https://www.designsafe-ci.org/community/slack-online-collaboration/">https://www.designsafe-ci.org/community/slack-online-collaboration/</a>

## Slack workspaces can be accessed either by using a web browser or downloading the app:

- Web browser: <u>https://designsafe-ci.slack.com/</u>
- Desktop App for Mac: <u>https://slack.com/downloads/osx</u>
- Desktop App for Windows: <u>https://slack.com/downloads/windows</u>
- Mobile App for iOS: <u>https://slack.com/downloads/ios</u>
- Mobile App for Android: <u>https://slack.com/downloads/android</u>